

**CROSS CREEK AT EAST LAKE WOODLANDS  
HOMEOWNERS ASSOCIATION, INC.  
NOTICE OF BOARD OF DIRECTORS SPECIAL MEETING MINUTES**

Date: Thursday, May 6, 2021  
Time: 5:00 PM  
Place: Zoom Meeting

- Call to order: The meeting was called to order by President Sally Giar at 5:05pm.
- Calling of the roll: All board members were present and a quorum was established. Kim Hayes from Management and Associates was also present and acted as recording secretary.  
New Business-
- **Paving Project:** The discussion pertained to the paving project materials and increased cost because of the asphalt companies raising the prices due to liquid asphalt oil and gas price increase. Price is based on FDOT and FOB asphalt price binder per ton. With the fluctuation of the State increasing prices of gas and oil, the virgin product was increased substantial as the industry has the right to adjust accordingly per State mandate.
- A presentation of the cost impacts, made by Treasurer Ed Potter, addressed the cost issue in relation to the original bid, the current cost alternatives and the relation to the reserve allocation for the paving project.
- After Ed's presentation of the alternatives and the recommendation, the board has decided to use the revised quote with 25% RAP product instead of the Virgin asphalt keeping the paving project in line with the projected reserves. A motion was made by Sally Giar and seconded by Mark Hamilton to approve the revision. Motion approved and carried unanimously. President Giar will sign the revised proposal. The project is set and the milling & paving crew will arrive onsite at approximately 7:30 A.M. the 17<sup>th</sup> and the 18<sup>th</sup>. The paving vendor will have maintenance crew for traffic on site. There should be very little disruption while milling on Monday, but up to 1 to 2 hour delay's when paving on Tuesday, as the asphalt will need to be rolled and settle before driving on it Tuesday.
- **Adjournment:** There being no further business a motion was made by Sally Giar and seconded by Ed Potter to adjourn the meeting at 5:31 P.M. Motion carried unanimously.

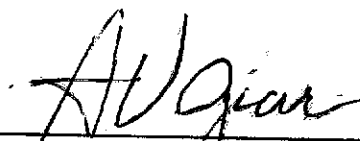
Submitted by:



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Kim Hayes, LCAM  
Management and Associates

Approved by:



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Sally Giar, President  
Cross Creek Homeowners Assn., Inc.